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Furniture/OLI Job Description

Reports to: Production Manager

*** The furniture/OLI pricer position must be 18 years or older due to the operation of machinery.**

The purpose of this position is to process, assign a value to, and place on the sales floor all Furniture/OLI items in order to achieve the most effective sale of the items, and to actively engage customers using the Five Elements of the Customer Experience.

Essential Duties and Responsibilities	% of Time
Customer Engagement: Provides customers with fast, friendly, and helpful service. Answers customers' questions or takes the responsibility to find answers for customers. Makes eye contact, smiles, and proactively greets and assists customers on the sales floor.	Continually
Inspecting Items: Inspects Furniture/OLI items for sellability. Recycles or discards any unsellable items. Backstocks items as directed.	80%
Assessing Quality & Condition/Tagging: Inspects and tests furniture to determine condition. Assesses quality using knowledge of stock levels, seasonal needs, and brand names. Uses a swiftacher to attach tags to items.	80%
Determining Value/Creating Price Tickets: Uses condition/quality assessments to assign a value to an item and records the category and price/value in the ticketing machine. Places the appropriate sticker tags on items. Marks items with a price code when applicable.	80%
Merchandising: Maintains the Furniture/OLI department which includes straightening and returning items to their appropriate places. Keeps the department organized, easily shoppable, and properly merchandised according to standards.	25%
Recycling: Brings items from the sales floor to the production room to be discarded or recycled when the items have gone through the designated color tag cycle or as directed. Evaluates trends in recycle items (e.g., what is and is not selling) and shares findings with direct supervisor.	25%
Rolling Carts/Moving Items: Pushes carts or uses a hand truck to place newly priced Furniture/OLI items onto the sales floor and put them in the proper place. Continuously moves items on the sales floor for the best utilization of space within the department.	25%
Production Support: Assists with recycler responsibilities as needed, including, but not limited to supplying all departments with merchandise throughout the day, keeping production flowing, moving sorted merchandise from the sorting tables to individual workstations, providing ample supply of hangers for sorting table and side departments, emptying recycle and trash barrels as needed, moving backstock boxes, bins and barrels as needed, preparing the production room for the following day, and unloading merchandise from trucks and trailers. May be required to operate trash compactor, baler, and/or forklift.	As needed
Workstation: Maintains cleanliness and organization of the Furniture/OLI workstation for safety and the most efficient production possible.	Continually
Meeting Targets: Regularly meets processing targets as assigned by production manager. Meets with production manager to review results and discuss opportunities in the department, and makes changes as directed to improve sales.	Continually
Loss Prevention: Follows loss prevention procedures, including but not limited to reporting internal or external theft to a management team member.	Continually
Safety: Provides our customers and team members with a hazard-free, inviting environment by following safety guidelines and procedures. This includes picking up loose items on the floor quickly, cleaning up breakages or spills, following product safety guidelines, and taking the responsibility to report these or any other hazard or injury to a management team member. Wears required personal protective equipment when applicable.	Continually

Percentage of time for these areas may vary according to the primary area of responsibility.

Furniture/OLI Job Description cont.

Management Responsibilities: None

Mandatory Traits and Requirements:

1. Ability to read and write.
2. Customer service skills requiring courtesy and good communication skills.
3. Ability to concentrate and pay close attention to detail.
4. Eye-hand coordination to sort, grasp, and staple/swiftach.

Educational Skills: Ability to perform basic math calculations (addition, subtraction, multiplication, division, averages and measurements) at the level normally required in high school.

Physical Skills Required:

- Lifting and carrying 50 lbs.
- Lifting and carrying with a hand truck 100 – 150 lbs.
- Reaching overhead 30% of time
- Pushing and pulling 65% of time
- Standing 100% of time
- Bending and crouching 60% of time
- Repetitive use of hands 70% of time
- Grasping items with hands 80% of time
- Ability to operate large machinery 50% of time

Working Conditions:

1. Exposure to dust – ongoing/continual basis.
2. Exposure to temperature fluctuations periodically.
3. Flexible with scheduling changes due to store needs and sales events.
4. May require overtime from time to time due to store needs.

This Job Description is not to be construed as a complete statement of duties, responsibilities, or requirements. The percentages are approximate and can be different in each store.

Any potential candidates can drop off their resume in person (1215 Pembroke St W, Pembroke), via email to 2106@savers.com or apply online at savers.com/savers-jobs.aspx.